

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



ALL-COUNTY INFORMATION NOTICE NO. I-99-100

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE-TO-WORK
COORDINATORS

SUBJECT: STAFF ASSIGNMENTS OF THE EMPLOYMENT BUREAU

Attached is a list of the California Department of Social Services (CDSS) Employment Bureau staff and their respective areas of responsibility including the CalWORKs Welfare-To-Work (WTW) Program, Food Stamps Employment and Training (FSET), Able-Bodied Adults Without Dependents (ABAWDS), California Food Assistance Program (CFAP) employment and training component, the Workforce Investment Act (WIA) and the Department of Labor (DOL) Welfare-to-Work Grant Program.

Sincerely,

Original Signed on 12/22/99 by
CHARR LEE METSKER

CHARR LEE METSKER, Chief
Employment and Eligibility Branch

Enclosure

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

EMPLOYMENT BUREAU
Unit Assignments

Nick Smiley – Unit Manager (916) 654-1451

Subject Area	Section No.	Contact Person	Phone Number
Regulation Sections: Introduction to Welfare-To-Work Enrollment Requirements Other Assignments: WTW & FSET Forms WTW & FSET Notices of Action (NOAs) Confidentiality Food Stamp Employment & Training (FSET) Plans Subject Files	42-701 42-702	Tony Pyara	(916) 657-2630
Regulation Sections: WTW Participation Requirements Program Information Hours of Participation Assignment to WTW Activities Appraisal Job Search Self-Initiated Programs (SIPs) Assessment WTW Plan Reappraisal Satisfactory Participation Community Service After Time Limits Other Assignments: Talking Points Data Collection Surveys	42-711.1 to 42-711.55 42-711.58 to 42-711.9	Ray Christensen	(916) 654-1426
Assignments: Food Stamp Employment & Training (FSET) Program Able-Bodied Adults Without Dependents (ABAWDs) Work Requirements California Food Assistance Program (CFAP) Work Requirements NAFS Voluntary Job Quit Federal Work Participation Requirements	42-714	Robert Nevins	(916) 654-1408

EMPLOYMENT BUREAU
Unit Assignments

Milt Yee – Unit Manager (916) 657-3399

Subject Area	Section No.	Contact Person	Phone Number
Regulation Sections: 18- and 24-Month Time Limits Other Assignments: Learning and Other Disabilities Welfare Data Tracking Implementation Project Internet Resources Subject Files	42-710	Walter Johnson	(916) 657-5039
Regulation Sections: WTW Exemptions WTW Good Cause for Not Participating (except Domestic Violence) WTW Activities Other Assignments: WTW Regulations Coordinator WTW Policy Interpretations Coordinator	42-712 42-713 42-716	Julieta Leon	(916) 654-1785
Regulations: School Attendance Noncompliance with WTW Requirements Other Assignments: Charitable Choice Simplified Food Stamp Program (SFSP) Fair Labor Standards Act (FLSA) Policy Interpretation System	42-719 42-721	Eric Norris	(916) 654-0946
Regulations: Other Providers of WTW Activities and Services Non-Displacement Protection Other Assignments: Separate State Program for Two-Parent Families Grant-Based OJT Community Service	42-718 42-720	Randy Shiroy	(916) 654-1527

EMPLOYMENT BUREAU
Unit Assignments

Gail Sullivan – Unit Manager (916) 654-1464

Subject Area	Contact Person	Phone Number
Assignments: Welfare-to-Work Grant Program 1999 CalWORKs Conference Regional Collaboratives	Pat Loader	(916) 654-1770
SSM I Specialist Assignments: CDSS Workforce Investment Act (WIA) Liaison SB 645 – Performance Based Accountability Committees California Office of Workforce Investment State Partners Representative State Partners Interdepartmental Workgroup Committee California Occupational Informational Coordinating Committee Liaison	Gail Sullivan	(916) 654-1464

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EMPLOYMENT BUREAU
Unit Assignments

Harriet Hopgood – Unit Manager (916) 653-1172

Subject Area	Contact Person	Phone Number
Assignments: Sanction Report Contracts (Backup) Data Collection Legislative Coordinator	Rosemary Akhidenor	(916) 654-2116
Assignments: Sanction Report Workforce Investment Act (WIA)	Liz Unger	(916) 653-4747
Assignments: Contracts Legislative Coordinator (Backup) Subject File Workers Compensation – CalWORKs/FSET	Nora Ybarbo	(916) 654-1394

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